

Employment Opportunity

Position: Member Service Representative

Jasper-Newton Electric Cooperative, Inc. is seeking qualified applicants for a **full-time position** of a Member Service Representative. Applicants should meet the following criteria to be considered.

- Proper phone etiquette.
- Cashier experience.
- Computer and 10-key calculator skills.
- Excellent communication and people skills.
- Meet certain physical requirements.
- Be flexible to work in Kirbyville or Jasper offices.

Only applicants meeting the above criteria need apply.

Bilingual preferred: Able to understand and to make one's self understood to Spanish speaking individuals.

Jasper-Newton Electric Cooperative Inc. is an equal opportunity employer: Compensation is based on experience.

Deadline for applications is 5 P.M. Friday, March 2, 2018

Applications are available at 812 S. Margaret Avenue (Hwy. 96 South), Kirbyville, TX. 75956 and 2419 Hwy. 190 West Jasper, TX. 75951

All contacts and completed applications must be directed to:

Attention: Ann Horn, Jasper-Newton Electric Cooperative, Inc., 812 S. Margaret Avenue, Kirbyville TX 75956 or ahorn@jnec.com 409-423-2241 or fax to 409-423-2264.